

Next Generation West Ministries

Mission Statement:

Next Generation West Ministries exists to develop relationships that impact the next generation for Jesus Christ.

Vision Statement:

Provide experiences that encourage a personal relationship with Jesus Christ, to strengthen that relationship, and develop, inspire, and equip leaders that will have an eternal impact for Christ.

Vision Imperatives:

- *Deliver Christ-centered hospitality and programming
- *Introduce individuals to Christ, help them grow in Christian living and prepare them for Christian service
- *Reach out to members of society, who are often overlooked and marginalized
- *Provide individuals and groups with opportunities for renewal and reveal the grandeur of God by experiencing His creation
- *Produce positive societal change both locally and globally.

Core Values:

- **Christ-centered.** Revealing and sharing Christ through ministries
- **Vision-guided.** Aligning all decisions and activities to develop relationships
- **Bible-based.** Making decisions that are grounded in Scripture.
- **Sustainability-focused.** Stewarding our resources in all areas

About Next Generation West Ministries:

Founded in 2012, Next Generation West Ministries is a non-denominational nonprofit designed to reach the next generation with the message of Jesus and encourage those who desire to accomplish this task. With its base located in Hungry Horse, MT, NGWM works with the local community, focusing on the young people by establishing personal relationships. Utilizing volunteers to accomplish this task, enables us to disciple and encourage others to achieve this purpose both here and wherever they might be.

NGWM STATEMENT OF FAITH

- **We believe** that there is one God, creator and sustainer of the universe, existing in three persons: Father, Son, and Holy Spirit
- **We believe** that the Bible is the verbally inspired Word of God, is inerrant in the original manuscripts and uniquely infallible, our only authority for faith and practice.
- **We believe** in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His substitutionary sacrifice upon the cross, in His bodily resurrection, in His victory over sin and His enemy Satan, in His present exaltation at His Father's right hand, and in His personal return, at any time, in power and great glory.
- **We believe** in the fall and the lost state of man, whose total depravity requires that he be regenerated by the Holy Spirit for his salvation.
- **We believe** that salvation consists of the forgiveness of sins, the imputation of Christ's righteousness, and the gift of eternal life, received by grace through faith alone, entirely apart from works.
- **We believe** in the ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the Church, the Body of Christ, is gifted and equipped to serve and glorify God.
- **We believe** in the bodily resurrection of all mankind: those who have trusted in Christ, the ultimate Judge, will receive everlasting life and blessedness in heaven; those who have not will receive everlasting punishment and separation from the presence of God.
- **We believe** that Christ has commanded His Church to preach the gospel to all.

Employment-at-Will Clause:

Next Generation West Ministries is an “at-will” employer. This means the employment relationship is voluntary, and just as the employee can resign whenever he/she feels appropriate, Next Generation West Ministries reserves the right to terminate the employment relationship with or without cause.

Please complete and mail/email to:

Personnel Office

NGWM

PO Box 190835

Hungry Horse, MT 59919

ngwministries@gmail.com

Employment Application (please print)

Name (Last, First, Middle)

_____/_____/_____
(Last) (First) (Middle)

Address: _____

City _____ State _____ Zip _____

Phone _____

E-mail _____

If hired, on what date could you report?

List any friends, or relatives who work at Next Generation West Ministries.

What skills, or training do you possess that would be useful in the position(s) for which you are applying?

Are there other experiences, skills, or qualifications which you feel would especially fit you for work at NGWM?

Do you have any skills, or talents you would like to develop for future career use?

List your hobbies.

Briefly describe the type of work you would like to do and which would best use your background and experience.

What are your occupational goals?

Please add any information that will help us to place you where you are best qualified.

Have you previously been employed by NGWM? If yes, when?

Have you previously applied for a position at NGWM?

Are there any hours, shifts, or days you cannot, or will not work?

Are you applying for Full-Time_____, Part-Time_____, or either_____ employment? (check one)

Position(s) applied for:

List all addresses where you have resided at any time during the past five years. (Attach an additional page if necessary.)

Do you use alcohol, if yes how often?

Do you smoke?

Do you use drugs?

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States under Title VIII, U.S. Code Section 1324A, either by proving U.S. citizenship, or permanent residence status, or with unexpired INS employment authorization? _____

Are you able to perform the essential functions of the job as described in the Ministry Description, with or without accommodation? _____

List below your present and two most recent places of employment, beginning with your most recent. (name of organization, address, phone, supervisor, dates employed)

May we contact your current employer listed above? _____

Have you ever been disciplined or fired by your current, or prior employer? If yes, briefly explain the full circumstances, including the name of the employer, the date of the occurrence, and the reason for the discipline, or firing.

Have you ever worked under a different name for any of the employers listed in your previous answer? If yes, please state all such names.

Please describe any educational, or training experience, or academic achievement that you deem relevant to the position for which you are applying.

Please describe your military experience in the United States Armed Forces:

Branch of Service

Rank Achieved

Special School or Training

Describe your spiritual conversion experience. (use more paper if necessary)

What is your "church home" and at what level do you participate?

Describe your daily devotional practice.

Verification:

I understand that if I am employed and if any statement herein is not true, I may be released immediately. If I am released, I will be paid only through the day of release.

I understand that if employed, I will be required to abide by all ministry policies, standards, and regulations, as they are declared from time to time. I further understand that if employed, when my employment is terminated by retirement or otherwise, I must return all of the employer's property in my custody before I am entitled to final payment of any amounts due me on separation.

I hereby authorize Next Generation West Ministries to contact all prior employers and any references listed herein to verify all information provided and to obtain any and all information related to my character and past work performance. I further hereby release all references and prior employers from any liability for information provided in good faith.

I hereby affirm that I have carefully read and agree with Next Generation West Ministries' Statement of Faith/Mission/Vision/Values and Employment-at-Will Clause, copies of which were furnished to me in connection with this application form. I understand that, if at any time subsequent to employment, I no longer agree with the Next Generation West Ministries Statement of Faith or I exhibit conduct which is contrary to the Statement of Faith or values, or I fail to meet the minimum requirements of the position, I may be disqualified from employment.

I affirm that I have neither been convicted of, nor am I the subject of, pending charges for any offense involving actual or attempted child abuse or sexual molestation in any jurisdiction.

I recognize that as a condition of my employment, I may be required to consent to and furnish to Next Generation West Ministries a criminal records check from the appropriate federal and/or state law enforcement agency, and I consent to do so. I realize the importance of promoting Next Generation West Ministries' ability to protect its workers and those whom it serves.

I understand that this is an application for employment and that no employment contract is being offered.

I hereby affirm and acknowledge, by signing immediately below, that all of the information provided and all of my answers to the foregoing questions are true and complete, and that any misrepresentation or omission may be grounds for rejection or, if later employed, dismissal.

Applicant's Signature _____

Date _____

Because we take very seriously our legal and moral responsibility to provide for all of our staff and guests an environment that is positive and wholesome, we seek to maintain a staff of blameless character and testimony. Therefore, as part of our background check on applicants we routinely consult the appropriate federal and/or state law enforcement agencies. Do you have any reason to believe that such a background check on you would disclose any negative information? If yes, please explain.

Have you ever been convicted of a crime in any jurisdiction? If yes, please explain. (NOTE: An affirmative answer will not automatically disqualify you.)

Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER_____ IF YES, EXPLAIN BELOW:

I certify that the foregoing is true and correct. If I am considered for this position, I am willing to submit to a background check.

Applicant Signature _____

Date_____

REFERENCES:

Send out the attached reference form. (make copies as needed) List below the four people you are sending them to and include this with your application. **DO NOT INCLUDE FAMILY MEMBERS.** One must be a Christian Worker (Pastor, Youth Pastor/Leader, Elder, School Chaplain); the second, an overseer (teacher, coach, boss, etc); the third and fourth, a personal friend who knows you well. When you send the attached reference forms, make sure to put your name and the positions you are seeking on each reference sheet. Provide a stamped envelope addressed to Next Generation West Ministries, they can also send it in by fax or drop it off. References must be in Personnel Office as soon as possible.

ALL FOUR REFERENCES ARE REQUIRED BEFORE APPLICATION IS GIVEN AN INTERVIEW.

1. Christian Worker: Name _____
Position _____
Organization _____
State/Province _____
Phone # _____

2. Overseer: Name _____
Position _____
Organization _____
State/Province _____
Phone # _____

3. Personal Friend: Name _____
State/Province _____
Phone # _____

4. Personal Friend: Name _____
State/Province _____
Phone # _____

This section to be completed by applicant:

Applicant's Name _____

Phone Number _____

Address _____ City _____

State _____ Zip _____

Position Applying for

1. _____ 2. _____

E-mail _____

Return To:

Personnel Office: Next Generation West Ministries

PO Box 190835 Hungry Horse, MT 59919

E-mail: ngwministries@gmail.com

Next Generation West Ministries

Recommendations for Year Round Staff

The above named person is applying for year round staff at Next Generation West Ministries. The personal information requested below will supplement that provided by personal interview. It is of great importance to us to obtain objective and valid statements from persons who have some personal knowledge of the applicant's ability and characteristics.

The early return of this form is appreciated, as it will expedite the processing of this candidate's application. Any information, which you give us, will be regarded as strictly confidential. Please send this form directly to Next Generation West Ministries at the address given above.

1. How long have you known the applicant ? _____

In what capacity? _____

2. Based on your observation, is the applicant a Christian? _____

For approximately how long? _____

3. Does the applicant appear to be growing in his/her Christian experience? _____

Please explain. _____

4. Does the applicant take an active interest in Christian service? _____

Please explain. _____

5. Have you seen in the applicant a response to understanding the Scriptures, witnessing, and prayer life? _____

6. Please indicate which statement best describes the applicant in relation to each characteristic listed below.

	Most of the Time	Some of the Time	Not Often	Hardly Ever
Follows instructions	_____	_____	_____	_____
Loyal	_____	_____	_____	_____
Outgoing and friendly	_____	_____	_____	_____
An able leader of others	_____	_____	_____	_____
Consistent testimony	_____	_____	_____	_____
Disciplined	_____	_____	_____	_____
Enthusiastic	_____	_____	_____	_____
Flexible	_____	_____	_____	_____
Gets along with others	_____	_____	_____	_____
Easily offended	_____	_____	_____	_____
Critical	_____	_____	_____	_____
Moody	_____	_____	_____	_____
Works without supervision	_____	_____	_____	_____
Team player	_____	_____	_____	_____

7. Please grade the applicant on the following characteristics and traits. Use "1" to indicate superior, "2" for above average, "3" if average, and "4" if weak in that area. Please evaluate the applicant in relationship to his/her own age group.

_____ Positive Role Model	_____ Courtesy
_____ Sense of Humor	_____ Willingness
_____ Tact	_____ Initiative
_____ Attitude toward authority	_____ Dependability
_____ Attitude toward hard work	_____ Judgment
_____ Initial Impression	_____ Public speaking ability
_____ Punctuality	_____ Ability to make friends
_____ Honesty and personal integrity	

8. There is a possibility that the applicant would be a camp counselor. Would you consider the applicant qualified to counsel your child or teenager? Yes No

9. Please list one strength and one weakness of the applicant:

10. Please check your choice of recommendation:

_____ I strongly recommend _____ I recommend with some reservation
_____ I recommend _____ I do not recommend

11. Please give your opinion on this applicant's over all suitability to work in a ministry such as Next Generation West Ministries.

Your Name (please print)

_____ Date _____

E-mail _____

Address _____

Position/Organization _____

Phone (_____) _____

Signature _____

Thank you for your assistance!